

**Contact information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Email: \_\_\_\_\_

**Delivery information:**

**Customer will pick up at:** Moffitt Library Copy Center  
321 Moffitt Library  
Berkeley, CA 94720  
tel: 510-643-7427

**Shipping to off-campus address** (addtl. shipping fees apply)

Use same address as contact information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

**CUSTOMER NOTES:**

**Please email your order form to  
UCSF Documents & Media:  
dm.stationery@ucsf.edu**

A pdf proof will be emailed to you and your department approver for review within 2-3 business days for standard turnaround time.

Information regarding payment processing will be emailed to you once final proof approval is received.

## Goldman Student – Berkeley Traditional (1-sided) business card:

<p><b>Your Name</b> Title Goldman School of Public Policy</p> <p>2607 Hearst Avenue #7320 Berkeley, CA 94720-7320 510.xxxx.xxxxx 510.xxxx.xxxxx Cell youremail@berkeley.edu</p> <p><b>Berkeley</b> UNIVERSITY OF CALIFORNIA</p>	<p>FRONT</p>
<p>BACK</p>	

100 qty = \$59

250 qty = \$71

500 qty = \$88

**Turnaround time:** Standard (5-7 business days)\*      Rush (3-4 business days +25% charge)  
Must be picked up at Moffitt Copy Center

\*Turnaround time contingent on department approval and receipt of payment.

### Card imprint information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Please do not type "UC Berkeley" or "University of California, Berkeley" within your imprint information.  
This text appears as part of the Berkeley logo.

Dept: \_\_\_\_\_

**Imprint Address:** Enter department address or leave blank. Home addresses will not be printed (per UC Berkeley Office of Communications and Public Affairs).

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tel 1: \_\_\_\_\_ Tel 2: \_\_\_\_\_

Tel 3: \_\_\_\_\_

Email (@berkeley.edu only): \_\_\_\_\_

Optional website (berkeley.edu only): \_\_\_\_\_